

## Worksheet 7: Command words

Match the following command words to their explanations. Each command word can be used only once.

**Describe**

**Calculate**

**Discuss**

**State**

**Analyse**

**Identify**

**Explain**

**Define**

**Give**

Command word	Explanation and guidance
	<ul style="list-style-type: none"> <li>examine in detail to show meaning, identify elements and the relationship between them</li> <li>answer questions like how/why</li> <li>use linking devices such as 'thus', 'therefore', 'as a result', 'leading to', 'because', 'since', etc.</li> <li>construct reasoned arguments by linking two or more points together</li> </ul>
	<ul style="list-style-type: none"> <li>work out from given facts, figures or information</li> <li>include the unit of measurement if necessary</li> <li>mind the year / period referred to in the question</li> <li>write the formula first and then substitute</li> </ul>
	<ul style="list-style-type: none"> <li>give precise meaning</li> <li>keep your answer short and concise</li> <li>one sentence should be enough</li> <li>examples are not credited, unless the question specifically asks you for one</li> </ul>
	<ul style="list-style-type: none"> <li>state the points of a topic / give characteristics and main features</li> <li>outline rather than analyse</li> </ul>
	<ul style="list-style-type: none"> <li>write about issue(s) or topic(s) in depth in a structured way</li> <li>such questions require longer, more detailed answers</li> <li>answer must be two-sided</li> <li>include detailed analysis</li> </ul>
	<ul style="list-style-type: none"> <li>set out purposes or reasons / make the relationships between things evident / provide why and/or how and support with relevant evidence</li> <li>provide examples</li> </ul>
	<ul style="list-style-type: none"> <li>produce an answer from a given source or recall / memory</li> <li>short answer required</li> </ul>
	<ul style="list-style-type: none"> <li>name/select/recognise</li> <li>short and specific answer required</li> <li>answers may have to come from a source material, not your own ideas / knowledge</li> <li>no need to explain your answer</li> </ul>
	<ul style="list-style-type: none"> <li>express in clear terms</li> <li>no need to explain your answer</li> </ul>